

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

Thursday, November 10, 2005

Meeting Minutes

1. ROLL CALL AND DETERMINATION OF A QUORUM

Meeting called to order by Chairman Tonkin at 4:13 p.m. Present: Commissioners Tonkin, McDonald (by teleconference), Preston, Schredl, Stier. No members of the public attended.

2. AGENDA APPROVAL

Schredl moved approval, McDonald seconded, passed unanimously.

3. PUBLIC COMMENT

Chairman Tonkin introduced guests Bill Weaver, Dean Henderson, Kirk Ellingson of Starstream Communications, and Jeff Hall of Clear Connection Corporation (CCC). There were no other comments.

4. APPROVAL OF MINUTES

Revised minutes of the July 14, 2005 regular meeting had not been received by Commissioners. Stier to re-transmit; review and approval postponed to next meeting.

Minutes of the August 11, 2005 regular meeting had been received by all Commissioners. Preston moved approval, Stier seconded, passed unanimously.

Minutes of the October 6, 2005 regular meeting had been received by all Commissioners. With minor revisions, Preston moved approval, Stier seconded, passed unanimously.

5. BUSINESS

A. Starstream Communications

Review of Upgrade Completion Package - Chairman Tonkin commended Starstream's timely efforts, and summarized Commission's responsibilities to review and verify the Cable System Rebuild completion per the requirements specified in Section 6 of Ordinance 04-07. It was noted that the effective deadline for completing the Rebuild is November 30, 2005. Commissioners had reviewed the report of Independent Certification Tests performed by Clear Connection Corp. and had the opportunity during the meeting to question the Starstream and Clear Connection Corp. representatives regarding certification test assumptions and protocols. Starstream and Clear Connection Corp. used FCC protocols per prior understandings with the City, as no test procedure guidelines are specified in the Franchise Agreement. Clear Connection Corp.'s tests were done at widely separated locations in each zone, to verify signal strength at end-of-line customers.

It was noted that the deadline for Starstream to extend service to Areas 1 and 6 of the business district is also November 30, but meeting this deadline is not part of the conditions for the Franchise Extension.

Starstream is to provide a copy of the EIA136 standard, and a legend showing symbols used in the Certification Tests report charts, for inclusion in the review package. Commission is to prepare findings and recommendations to the City regarding Completion status of the upgrade and the five year Franchise Extension referred to in Section 6 of Ordinance 04-07; Commissioners to be available for an extra scheduled Commission meeting to accomplish this.

WAN proposal and Commission recommendation to the City - Preston moved, Schredl seconded, to defer to a later meeting in order to get City staff input. Passed unanimously.

B. City

Franchise Fee - Commission reviewed Starstream's statement of 3rd Quarter revenues and subscriber count, and the calculated fee of \$19,950 due the City. The October 7 checkstub copy provided by Starstream shows that amount paid to the City.

PEG Fee - Commission reviewed Starstream's statement of 3rd Quarter subscriber counts, and the calculated fee of \$2,213.40 due the City. The October 7 checkstub copy provided by Starstream shows that amount paid to the City.

C. Commission

Commissioners reported their progress on assigned areas of a City of Auburn Communications Strategy recommendations document. Chairman Tonkin's Quarterly Report to the Council November 28 tentatively will include (1) Commission's recommendation on the Rebuild completion, (2) a live broadcast capability demonstration from ACTV, and (3) an overview of the planned Communications Strategy document.

D. ACTV Update

Chairman Tonkin reported that Placer County is donating 3 remotely controllable TV cameras to ACTV and is evaluating the potential of broadcasting County Board of Supervisors meetings.

6. CORRESPONDENCE

Chairman Tonkin summarized a recent newspaper article indicating that SureWest is offering HDTV signal to subscribers.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

Chairman Tonkin reviewed plans for replacing Commissioner McDonald, who will participate in meetings in a non-voting capacity until his replacement is seated on the Commission.

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

An interim meeting will be scheduled to finalize Commission's recommendations regarding the cable system Rebuild. Next regular scheduled meeting: December 8, 2005, 4:00 pm, Auburn City Hall, Room 10, 2nd floor.

9. ADJOURNMENT

Schredl moved, Stier seconded, adjourned unanimously at 6:45 p.m.